

WAKE COUNTY FIRE COMMISSION

Subject: Agenda for July 13, 2023 Regular Meeting
Location: ESEC, 221 S. Rogers Lane, Raleigh, NC 27610
Time: 6:00 PM

Agenda

◆ Meeting Called to Order: Chair Chris Perry

- Invocation
- Pledge of allegiance
- Establishment of Quorum
- New Fire Commission Members
- Approval of Agenda
- Approval of April 13, 2023 Regular Meeting Minutes

◆ Public Comments:

◆ Regular Agenda

- Chair Appointment of New Subcommittee Members
- Adjustment of Firefighter Trainee Hourly Rate
- Long Range Plan Updates

◆ Information Agenda

- Fire Tax Financial Report – Budget Analyst Madeline Yeung and Aaron Brown
- Standing Committee Updates
 - Administrative
 - Budget
 - Capital
 - Communications & Technology
 - Volunteer Retention, Training Development & Wellness
- Chair Report
- Fire Services Report
 - Update on Northern Wake Fire Station Land Search
 - New Chiefs
 - Fire Academy 15 Update

◆ Adjournment - Next Meeting – October 12, 2023 6pm

Fire Services

**WAKE COUNTY
FIRE COMMISSION
Thursday, April 13, 2023**

Draft Minutes

(Audio Replays of the meeting are available upon request)

A meeting of the Wake County Fire Commission was held on Thursday, April 13, 2023, at 6:00 PM.

CALL MEETING TO ORDER

Wake County Fire Services Director Darrell Alford called the meeting to order.

The following members were present: Chairman Chief Chris Perry, Chief Brian Staples (East Region), Commissioner Matt Calabria, Commissioner Shinica Thomas, Chief Leroy Smith (South Region), Chief Ron Early (North Region), Chief Matt Poole (South Region), Chief David McNulty (North Region), Chief Mike Gerke (West Region), Todd Wright (Chief's Association), Billy Myrick (Citizen/Consumer), Satish Garimella (Citizen/Consumer), Bob Overton (Citizen/Consumer), Jason Joyner (Town of Wendell), Brian McFeaters (Not for Profit), Joe Moore (Town Manager), Brandon Zuidema, Ian Toms (Board of Directors), Larry Stanford (Citizen/Consumer), Nancy Anderson (Citizen/Consumer) and Bob Stagg (Service Matter Expert).

The following County officials and staff were present: Fire Services Director Darrell Alford, Wake County Deputy County Manager Ashley Jacobs, Fire Services Deputy Director Joe Vindigni, Fire Service Business Officer Diana McBride, Fire Services Logistics Manager Bud Davenport, Fire Services Systems Administrator Chris Hoffman, Budget Analyst Aaron Brown and Intern Madeline Yeung.

Chairman Chief Chris Perry called the meeting to order at 6:00pm and held the pledge of allegiance. The invocation was provided by Bud Davenport before the Fire Commission meal. Commissioner Matt Calabria introduced Wake County Board of Commissioners Chair Shinica Thomas. Chair Thomas will serve as an Alternate on the Fire Commission.

APPROVAL OF AGENDA

Wake County Fire Services Director Darrell Alford requested to add the procurement of safety gear to the end of the agenda. A motion was made by Service Matter Expert Bob Stagg to accept the agenda with the requested addition. His motion was seconded, was carried by the Commission.

**ADOPTION OF THE JANUARY 12, 2023, REGULAR FIRE COMMISSION MEETING
MINUTES**

A motion to approve and adopt the January 12, 2023, Regular Fire Commission Meeting minutes was made by Bob Stagg. The motion was seconded by Satish Garimella and was carried unanimously by the Fire Commission.

PUBLIC COMMENTS

There were no public comments.

ITEMS OF BUSINESS

REGULAR AGENDA

AMENDMENT TO FIRE COMMISSION RULES OF PROCEDURE

Director Alford recommended the Fire Commission remove the highlighted section below:

D. **Standing Committee Procedures** – The Chair of the Standing Committee will supervise the meetings and all minutes and agendas. Each member of the Standing Committee or subcommittee of the Fire Commission shall be entitled to one vote, with the exception of the committee chairperson. He/she shall only vote when a tie vote needs to be broken.

This request is to align the Sub-Committees with the voting guidelines for the Fire Commission Chair, only allowing the Chair to vote in the event of a tie. A motion was made by Bob Stagg and was carried unanimously by the Commission.

CHAIR APPOINTMENT OF NEW COMMITTEE MEMBERS

Chairman Perry made the following appointments, as well as accept and appoint volunteer appointments:

Committee	Regions	Members	Department
Administrative	North	Ron Early	Wake Forest
		David McNulty	Durham Highway
	South	Leroy Smith	Holly Springs
		Jim Jones	Fuquay-Varina
	East	Tim Guffey	Wake New Hope

		Wayne Dupree	Zebulon
	West	Mike Cooper	Cary
		Tim Herman	Apex

Committee	Regions	Members	Department
Budget	North	David McNulty	Durham Highway
		Donnie Lawrence	Rolesville
	South	Leroy Smith	Holly Springs
		Jim Jones	Fuquay-Varina
	East	Brian Staples	Wendell
		Loren Cone	Knightdale
	West	Mike Gerke	Swift Creek
	Consumer/Citizen	Nathan Lozinsky Satish Garimella Jason Joyner	Morrisville

Committee	Regions	Members	Department
Capital	North	Donnie Lawrence	Rolesville
		Robert Cron	Northern Wake
	South	Barrett Penny	Garner
		Barry Spain	Fairview
	East	Chris Ward	Hopkins
		Brian Amerson	Wendell
	West	Dan Carlson	Swift Creek
		Jeff Maynard	Apex

Committee	Regions	Members	Department
Communications	North	Mike Hodgeson	Rolesville
		Ryan Walsh	Northern Wake
	South	Jason Hathcock	Garner
		Hunter Byars	Holly Springs
	East	Chris Perry	Zebulon
		Chris Miller	Knightdale
	West	Addison Lynch	Swift Creek

Committee	Regions	Members	Department
Volunteer, Training & Wellness	North	Bennett Jeffries	Northern Wake
		Mac Shultz	Durham Highway
	South	Glenn Clapp	Fairview
		Zack Johnson	Garner
	East	David Peruso	Knightdale
		Brandon Hopkins	Zebulon
	West	Chris Salter	Morrisville
		Chris Dobek	Swift Creek
		Bob Overton	Citizen

Each committee is composed of two members from each of the Wake County Fire Service Regions, citizen, Service Matter Expert’s, or any other affiliated position from the Fire Commission. In the absence of both members from a Fire Service Region, a Fire Chief from that region may vote on behalf of the region. A Standing Committee Chairperson will be appointed by the Fire Commission Chair to manage activities of the Standing Committee. The appointed Standing Committee Chairperson may be a fire service representative from any region or an appointed citizen member. Each fire department can be represented by no more than one (1) voting member on each Standing Committee.

WAKE COUNTY 200 CLUB APPOINTMENT

Chairman Perry appointed Director Darrell Alford to serve as the Wake County Fire Commission representative for the Wake County 200 Club. The Wake County 200 Club is an organization who assists families of first responders in Wake County financially when a line of duty death occurs.

FISCAL YEAR 24 RECOMMENDED BUDGET PRESENTATION

Director Darrell Alford requested the Fire Commission to accept the recommended fiscal year 2024 budget as presented and commended all stakeholders for their work on the development of the budget. The presentation was well received by the Fire Commission. A motion was made by Chief Leroy Smith to accept the FY24 recommended budget as presented. The motion was seconded and was carried unanimously by the Fire Commission.

PROCUREMENT OF SAFETY GEAR

Due to an uptick in mass shootings, Wake County Fire Services has identified savings from multiple projects in FY23 that will allow the procurement of Level IIIA Bullet Proof Vest and Ballistic Helmets. The recommendation is to provide four per staffed unit and one per staffed Battalion Chief Vehicle. The Fire Commission accepted the recommendation as presented.

INFORMATION AGENDA

FIRE TAX DISTRICT FINANCIAL REPORT

Wake County Budget and Management Analyst, Aaron Brown reviewed the Tax-District and Capital budgets. The Fire Commission did not have any questions for Aaron.

DRAFT

**WAKE COUNTY FIRE TAX DISTRICT
CAPITAL FUND BALANCE REPORT
As of April 4, 2023**

Division 8420 Fire Facilities

Unit	Unit Name	Budgeted Revenues	Actual Revenues to Date	Current Expenditure Budget	Actual Expenses to Date	Actual Commitments	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget
045F	New Stations	\$1,190,000.00	\$1,190,000.00	\$1,190,000.00	\$0.00	\$0.00	\$0.00	\$1,190,000.00
049F	Garner #4, Fire Tax Portion	\$1,953,539.13	\$1,953,539.13	\$1,953,539.13	\$1,953,539.13	\$0.00	\$1,953,539.13	\$0.00
057F	Fire Planned Facility Repairs	\$1,596,153.38	\$1,596,153.38	\$1,596,153.38	\$1,596,153.38	(\$0.00)	\$1,596,153.38	\$0.00
119F	Fire Planned Facility Repairs & Renovations - FY21	\$331,000.00	\$331,000.00	\$331,000.00	\$255,014.36	\$9,405.98	\$264,420.34	\$66,579.66
131F	Fire Facilities - Planned Repairs & Renovations FY22	\$324,000.00	\$324,000.00	\$324,000.00	\$157,169.80	\$165,555.32	\$322,725.12	\$1,274.88
140F	Fire Facilities - Planned Repairs & Renovations FY23	\$252,000.00	\$252,000.00	\$252,000.00	\$87,152.62	\$129,104.80	\$216,257.42	\$35,742.58
147F	Knightsdale Station 3 - Fire Tax Portion	\$465,000.00	\$465,000.00	\$465,000.00	\$0.00	\$0.00	\$0.00	\$465,000.00
Total Division 8420 Fire Facilities		\$6,111,692.51	\$6,111,692.51	\$6,111,692.51	\$4,049,029.29	\$304,066.10	\$4,353,095.39	\$1,758,597.12

Division 8430 Fire Fighting Equipment

Unit	Unit Name	Budgeted Revenues	Actual Revenues to Date	Current Expenditure Budget	Actual Expenses to Date	Actual Commitments	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget
041F	CONTINGENCIES & GRANT MATCHES	\$131,603.00	\$131,603.00	\$131,603.00	\$114,508.54	\$0.00	\$114,508.54	\$17,094.46
066F	Fire SCBA's	\$1,880,800.57	\$1,880,800.57	\$1,880,800.57	\$1,870,932.36	(\$0.00)	\$1,870,932.36	\$9,868.21
093F	Mobile Data Terminals	\$221,250.00	\$221,250.00	\$221,250.00	\$0.00	\$0.00	\$0.00	\$221,250.00
107F	Turnout Gear - FY20	\$308,000.00	\$308,000.00	\$308,000.00	\$334,893.67	\$0.00	\$234,893.67	\$73,106.33
115F	Turnout Gear - FY21	\$365,000.00	\$365,000.00	\$365,000.00	\$253,078.98	\$45,763.80	\$298,842.78	\$66,157.22
122F	Pagers & Infrastructure	\$424,000.00	\$424,000.00	\$424,000.00	\$122,606.53	\$0.00	\$122,606.53	\$301,393.47
126F	Turnout Gear - FY22	\$471,000.00	\$471,000.00	\$471,000.00	\$371,998.42	\$13,521.28	\$385,519.70	\$85,480.30
127F	Fire Defibrillators - FY22	\$51,000.00	\$51,000.00	\$51,000.00	\$42,608.70	\$0.00	\$42,608.70	\$8,391.30
128F	Fire Thermal Imaging Cameras - FY22	\$5,000.00	\$5,000.00	\$5,000.00	\$3,363.33	\$0.00	\$3,363.33	\$1,636.67
129F	Fire Small Capital - FY22	\$279,000.00	\$279,000.00	\$279,000.00	\$271,905.98	\$7,093.92	\$278,999.90	\$0.10
130F	Fire SBCA's FY22	\$212,000.00	\$212,000.00	\$212,000.00	\$144,000.00	\$0.00	\$144,000.00	\$68,000.00
139F	Turnout Gear - FY23	\$617,000.00	\$617,000.00	\$617,000.00	\$65,373.70	\$362,149.00	\$427,522.70	\$189,477.30
141F	Fire Defibrillators - FY23	\$78,000.00	\$78,000.00	\$78,000.00	\$49,976.39	\$0.00	\$49,976.39	\$28,023.61
142F	Fire Thermal Imaging Cameras - FY23	\$13,000.00	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$0.00	\$13,000.00
143F	Fire Small Capital - FY23	\$295,000.00	\$295,000.00	\$295,000.00	\$245,987.42	\$31,644.00	\$277,631.42	\$17,368.58
144F	Fire SBCA's FY23	\$311,000.00	\$311,000.00	\$311,000.00	\$0.00	\$190,742.34	\$190,742.34	\$120,257.66
Total Division 8430 Fire Fighting Equipment		\$5,662,653.57	\$5,662,653.57	\$5,662,653.57	\$3,791,234.02	\$650,914.34	\$4,442,148.36	\$1,220,505.21

Division 8440 Fire Apparatus

Unit	Unit Name	Budgeted Revenues	Actual Revenues to Date	Current Expenditure Budget	Actual Expenses to Date	Commitments	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget
054F	General Fire Apparatus	\$324,214.97	\$324,214.97	\$324,214.97	\$160,924.12	\$24,729.38	\$185,653.50	\$138,561.47
089F	Apparatus Emergency Repairs	\$505,000.00	\$505,000.00	\$505,000.00	\$436,741.21	\$0.00	\$436,741.21	\$68,258.79
091F	FY18 Large Apparatus - Rural	\$1,230,887.00	\$1,230,887.00	\$1,230,887.00	\$1,230,887.00	\$0.00	\$1,230,887.00	\$0.00
095F	Cost Share Apparatus debt payments	\$490,131.74	\$490,131.74	\$490,131.74	\$531,272.39	(\$0.00)	\$531,272.39	(\$41,140.65)
103F	FY20 Large Apparatus - Rural	\$1,789,053.00	\$1,789,053.00	\$1,789,053.00	\$1,789,053.00	\$0.00	\$1,789,053.00	\$0.00
104F	FY20 Large Apparatus - Municipal	\$135,102.00	\$135,102.00	\$135,102.00	\$135,000.00	\$0.00	\$135,000.00	\$102.00
112F	FY21 Large Apparatus-Cash	\$80,000.00	\$80,000.00	\$80,000.00	\$46,322.77	\$0.00	\$46,322.77	\$33,677.23
113F	Brush Trucks - FY22	\$193,000.00	\$193,000.00	\$193,000.00	\$0.00	\$139,579.00	\$139,579.00	\$53,421.00
114F	Small Vehicles - FY22	\$271,000.00	\$271,000.00	\$271,000.00	\$211,765.16	\$0.00	\$211,765.16	\$59,234.84
120F	FY21 Large Apparatus-Debt	\$1,394,000.00	\$1,394,000.00	\$1,394,000.00	\$1,370,968.98	\$0.00	\$1,370,968.98	\$23,031.02
121F	Northern Wake Tanker Replacement	\$380,000.00	\$380,000.00	\$380,000.00	\$352,609.00	\$0.00	\$352,609.00	\$27,391.00
123F	FY22 Large Apparatus-Debt	\$2,296,000.00	\$2,296,000.00	\$2,296,000.00	\$1,804,525.00	\$380,985.00	\$2,185,510.00	\$110,490.00
124F	FY22 Large Apparatus-Cash	\$193,000.00	\$193,000.00	\$193,000.00	\$66,608.37	\$0.00	\$66,608.37	\$126,391.63
125F	FY22 General Fire Apparatus	\$166,000.00	\$166,000.00	\$166,000.00	\$49,595.78	\$0.00	\$49,595.78	\$116,404.22
134F	Brush Trucks - FY23	\$214,000.00	\$214,000.00	\$214,000.00	\$114.84	\$69,789.50	\$69,904.34	\$144,095.66
135F	FY23 Large Apparatus-Debt	\$1,662,000.00	\$0.00	\$1,662,000.00	\$0.00	\$1,625,120.00	\$1,625,120.00	\$36,880.00
136F	FY23 Large Apparatus-Cash	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
137F	FY23 General Fire Apparatus	\$139,000.00	\$139,000.00	\$139,000.00	\$33,272.68	\$0.00	\$33,272.68	\$105,727.32
138F	Small Vehicles - FY23	\$124,000.00	\$124,000.00	\$124,000.00	\$102,312.87	\$0.00	\$102,312.87	\$21,687.13
145F	Cost Share apparatus debt payments FY23	\$233,000.00	\$233,000.00	\$233,000.00	\$0.00	\$0.00	\$0.00	\$233,000.00
Total Division 8440 Fire Apparatus		\$11,839,388.71	\$10,177,388.71	\$11,839,388.71	\$8,321,973.17	\$2,240,202.88	\$10,562,176.05	\$1,277,212.66

Division 8499 Fire Capital Uncommitted

Unit	Unit Name	Budgeted Revenues	Actual Revenues to Date	Current Expenditure Budget	Actual Expenses to Date	Commitments	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget
099F	Fire Capital Uncommitted	\$0.00	\$2,255,075.48	\$0.00	(\$1,472.00)	\$0.00	(\$1,472.00)	\$1,472.00
132F	Reserve for Future Projects FY22	\$223,750.00	\$44,750.00	\$223,750.00	\$0.00	\$0.00	\$0.00	\$223,750.00
Total Division 8499 Fire Capital Uncommitted		\$223,750.00	\$2,299,825.48	\$223,750.00	(\$1,472.00)	\$0.00	(\$1,472.00)	\$225,222.00
Total Department 84 Fire And Rescue CIP		\$23,837,484.79	\$24,251,560.27	\$23,837,484.79	\$16,160,764.48	\$3,195,183.32	\$19,355,947.80	\$4,481,536.99
Total Fund: 4400 Fire CIP		\$23,837,484.79	\$24,251,560.27	\$23,837,484.79	\$16,160,764.48	\$3,195,183.32	\$19,355,947.80	\$4,481,536.99

STANDING COMMITTEE UPDATES

Administrative Subcommittee:

No report.

Apparatus Subcommittee:

No report.

Budget Subcommittee:

No additional report outside of the budget presentation.

Communications Subcommittee

The new Record Management System project is kicking off, currently selecting representatives.

Equipment Subcommittee:

No report.

Facilities Subcommittee:

No report.

Training Subcommittee:

No report.

Volunteer Recruitment & Retention Subcommittee

No report.

Health and Wellness Subcommittee

No report.

CHAIR REPORT

Chairman Perry encouraged the group to update subcommittees chair positions and to take recommendations from within the committee. He shared with the group that this week is National Telecommunicator week and encouraged the group to thank a telecommunicator.

Chief Ron Early shared with the group that April is Autism Awareness month and encouraged the group to get to know the special needs community.

FIRE SERVICES REPORT

Western Wake's new ISO grade is 2/9E and Fairview's ISO grade is now a 3.

GOOD OF THE GROUP

ADJOURNMENT

The meeting was adjourned by Chairman Perry.

Item Title:

Fire Commission Subcommittee Members Updates

Specific Action Requested:

Fire Commission Chair makes the following changes to appointments:

Administrative

No Changes

Budget

Remove Jim Jones of Fuquay-Varina Fire as South Region Rep

Add Matt Poole of Garner Fire as South Region Rep

Chairperson – Matt Poole of Garner

Communications

No Changes

Capital

Chairperson – Ben Griffin

Remove Richard Moore as Cary Fire Rep

Add – David Ranes as a Cary Fire Rep

Volunteer, Training & Wellness

Chairperson – Glenn Clapp

Remove - Brian Sherrill as City of Raleigh Rep

Add Jeff Neal as City of Raleigh Rep

Item Summary:

Since our last Fire Commission meeting two Chairperson's have been elected and a couple of other changes or additions have been made to the subcommittees.

Attachments:

Subcommittee Member List

Twenty-Four (24) Hour Shift Full Time Employees

Pos	Position Title	Min	Mid	Max	Min	Mid	Max
FS 1	Firefighter 1	12.58	N/A	N/A	42,021		
FS 2	Firefighter 2	13.84	18.14	22.42	46,216	60,576	74,871
FS 3	Firefighter 3	15.27	16.02	19.61	51,015	65,755	80,469
FS 4	Driver/Operator	16.17	21.03	25.90	54,023	70,246	86,495
FS 5	Officer 1 (Company Officer)	17.61	22.73	27.84	58,824	75,919	92,990
FS 6	Officer 2 (Chief Officer)	62,908*	84,926*	106,944*			

* Annual salary shown for exempt employees

Day Time (40 Hour) Full Time Employees

Pos	Position Title	Min	Mid	Max	Min	Mid	Max
FS 1	Firefighter 1	20.21	N/A	N/A	42,036		
FS 2	Firefighter 2	21.17	28.58	35.99	44,034	59,445	74,857
FS 3	Firefighter 3	22.76	30.72	38.69	47,336	63,904	80,471
FS 4	Driver/Operator	24.46	33.03	41.59	50,886	68,697	86,507
FS 5	Officer 1 (Company Officer)	26.30	35.50	44.71	54,703	73,849	92,995
FS 6	Officer 2 (Chief Officer)	62,908*	84,926*	106,944*			
FS 7	Executive Officer 1(Asst. Chief)	72,344*	97,665*	122,986*			
FS 8	Executive Officer 2 (Deputy Chief)	83,196*	112,315*	141,433*			
FS 9	Executive Officer 3(Fire Chief)	95,676*	129,162*	162,648*			
FS 10	Administrative Assistant	16.65	22.48	28.31			
FS 11	Administrative Assistant 2	20.19	27.26	34.33			

* Annual salary shown for exempt employees

Part Time (< 40 Hour) Employees

Grade/Code	Position Title	Minimum	Midpoint	Maximum
FS 1	Firefighter 1	19.25	N/A	N/A
FS 2	Firefighter 2	21.17	N/A	N/A
FS 3	Firefighter 3	22.76	N/A	N/A
FS 4	Driver/Operator	24.46	N/A	N/A
FS 5	Officer 1 (Company Officer)	26.30	N/A	N/A
FS 6	Officer 2 (Chief Officer)	30.24	N/A	N/A
FS 7	Executive Officer 1(Asst. Chief)	34.78	N/A	N/A
FS 8	Executive Officer 2 (Deputy Chief)	39.99	N/A	N/A
FS 9	Executive Officer 3(Fire Chief)	45.99	N/A	N/A
FS 10	Administrative Assistant	16.65	N/A	N/A
FS 11	Administrative Assistant 2	20.19	N/A	N/A

From: [Smith, Lowell](#)
To: [Joseph Vindigni](#)
Subject: RE: Fire Commission Sub-Committee Members
Date: Thursday, May 4, 2023 2:22:30 PM

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Yes I did...I am so sorry I did not reply sooner, this has totally slipped my mind. Rob Horton will continue on the Capital committee and Jeff Neal will replace Brian Sherrill on the Volunteer, Training and Wellness committee.

Lowell W. Smith, Jr., CFO

Assistant Fire Chief - Operations

City of Raleigh

Fire Department

(p) 919-996-5956

(m) 919-625-0726

Raleighnc.gov

From: Joseph Vindigni <Joseph.Vindigni@wake.gov>
Sent: Thursday, May 04, 2023 1:28 PM
To: Smith, Lowell <Lowell.Smith@raleighnc.gov>
Subject: Fire Commission Sub-Committee Members

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Hey Lowell,

Did you get a chance to check on the representatives for Fire Commission sub-committees we discussed?

We currently have Brian Sherrill as the City of Raleigh Rep for the Volunteer, Training and Wellness committee

We also discussed possibly adding Jeff Neal as an alternate for that committee as well

We have Ron Horton listed for the rep on the Capital committee.

Just let me know – Thanks

Thanks,

Joseph M. Vindigni

Deputy Director of Operations

Wake County Government
Fire Services & Emergency Management
Joseph.vindigni@wake.gov
919.856.5625 office | 919.815.5318 mobile
331 S. McDowell St, Raleigh NC 27601
wakegov.com

Fire Commission Subcommittee Members Updates

July 13, 2023

Administrative

No Changes

Budget

Add South Region Rep – Matt Poole of Garner Fire (Replaces Jim Jones)

Chairperson – Matt Poole of Garner

Communications

No Changes

Capital

Chairperson – Ben Griffin

Add – David Ranes as a Cary Fire Rep (Replaces Richard Moore)

Volunteer, Training & Wellness

Chairperson – Glenn Clapp

Remove Brian Sherrill and Add Jeff Neal as City of Raleigh Rep

Committee	Regions	Members	Email	Department
Administrative	Chairperson	Bob Stagg	rhstagg@bellsouth.net	Citizen Rep
		David Handy	david@handysoftware.com	Citizen Rep
	North	Ron Early	rearly@wakeforestnc.gov	Wake Forest
		David McNulty	mcnultyd@dhfd.org	Durham Highway
	South	Matt Poole	admin@garnerfire.com	Garner
		Jim Jones	jjones@fuquay-varina.org	Fuquay-Varina
	East	Tim Guffey	chief@wakenewhopefire.com	Wake New Hope
		Wayne Dupree	wdupree@townofzebulon.org	Zebulon
	West	Mike Cooper	mike.cooper@townofcary.org	Cary
		Tim Herman	timothy.herman@apexnc.org	Apex
	County Staff	Darrell Alford	darrell.alford@wake.gov	Wake County
		Joseph Vindigni	joseph.vindigni@wake.gov	Wake County

Committee	Regions	Members	Email	Department
Budget	Chairperson	Matt Poole	admin@garnerfire.com	Garner
		Nancy Anderson	nsa8234@gmail.com	Citizen Rep
		Satish Garimella	sgarimella@townofmorrisville.org	Non Voting Citizen Rep
		Jason Joyner	jjoyner@townofwendell.com	Non-Voting Citizen Rep
	North	David McNulty	mcnultyd@dhfd.org	Durham Highway
		Donnie Lawrence	chief@rolesvillefire.com	Rolesville
	South	Leroy Smith	leroy.smith@hollyspringsnc.gov	Holly Springs
		Matt Poole	admin@garnerfire.com	Garner
	East	Brian Staples	brian.staples@wendellfire.org	Wendell
		Loren Cone	loren.cone@knightdalenc.gov	Knightdale
	West	Mike Gerke	mike.gerke@swiftcreekfire.com	Swift Creek
		Nathan Lozinsky	nlozinsky@townofmorrisville.org	Morrisville
	County Staff	Darrell Alford	darrell.alford@wake.gov	Wake County
	Joseph Vindigni	joseph.vindigni@wake.gov	Wake County	

Committee	Regions	Members	Email	Department
Volunteer, Training & Wellness	Chairperson	Glenn Clapp	gclapp@fairviewfd.com	Fairview
		Bob Overton	boverton62@nc.rr.com	Citizen Rep
		Dr. Jamie Wicker	jfwicker@waketech.edu	WTCC Agency Rep
		Alvin Ward	alvin.ward@duke-energy.com	Primary - Duke Energy Rep
		Travis Morrison	travis.morrison@duke-energy.com	Alternate - Duke Energy Rep
		Jeff Neal	jeffrey.neal@raleighnc.gov	City of Raleigh
	North	Bennett Jeffreys	Bennett.jeffreys@northernwakefire.org	Northern Wake
		Mac Shultz	schultzm@dhfd.org	Durham Highway
	South	Glenn Clapp	gclapp@fairviewfd.com	Fairview
		Zack Johnson	zjohnson@garnerfire.com	Garner
	East	David Peruso	david.peruso@knightdalenc.gov	Knightdale
		Brandon Hopkins	bhopkins004@att.net	Zebulon
	West	Chris Salter	csalter@townofmorrisville.org	Morrisville
		Chris Dobek	chris.dobek@swiftcreekfire.com	Swift Creek
	County Staff	Darrell Alford	darrell.alford@wake.gov	Wake County
		Joseph Vindigni	joseph.vindigni@wake.gov	Wake County
		Brad Pace	bradley.pace@wake.gov	Wake County
	Roger Davenport	roger.davenport@wake.gov	Wake County	

Committee	Regions	Members	Email	Department
Communications	Chairperson	Chris Perry	cperry@townofzebulon.org	Zebulon
		Dominic Nutter	dominick.nutter@raleighnc.gov	RWECC
		Bob Leap	bob.leap@raleighnc.gov	RWECC
		Mike Cooper	mike.cooper@townofcary.org	Town of Cary
		Michael Martin	michael.martin@townofcary.org	Town of Cary
		Herbert Griffin	herbert.griffin@raleighnc.gov	City of Raleigh
		Lowell Smith	lowell.smith@raleighnc.gov	City of Raleigh
	North	Mike Hodgson	mhodgson@rolesvillefire.com	Rolesville
		Ryan Walsh	ryan.walsh@northernwakefire.org	Northern Wake
	South	Jason Hathcock	jhathcock@garnerfire.com	Garner
		Hunter Byars	hunter.byars@hollyspringsnc.gov	Holly Springs
	East	Chris Perry	cperry@townofzebulon.org	Zebulon
		Chris Miller	chris.miller@knightdalenc.gov	Knightdale
	West	Addison Lynch	addison.lynch@swiftcreekfire.com	Swift Creek
		Shevais Shrum	shevais.shrum@westernwakefirerescue.com	Western Wake
	County Staff	Darrell Alford	darrell.alford@wake.gov	Wake County
		Chris Hoffman	chris.hoffman@wake.gov	Wake County
		Joseph Vindigni	joseph.vindigni@wake.gov	Wake County
		Rachel Bello	rachel.bello@wake.gov	Wake County
		Frank Hall	frank.hall@wake.gov	Wake County

Committee	Regions	Members	Email	Department
Capital	Chairperson	Ben Griffin	ben.griffin@wendellfire.org	Non-Voting Subject Matter Expert
		Arash Kasebi	arash.kasebi@northernwakefire.org	Non-Voting Subject Matter Expert
		David Ranes	david.ranes@townofcary.org	Cary
		Rob Horton	robert.horton@raleighnc.gov	Raleigh
	North	Donnie Lawrence	chief@rolesvillefire.com	Rolesville
		Robert Cron	robert.cron@northernwakefire.org	Northern Wake
	South	Barrett Penny	bpenny@garnerfire.com	Garner
		Barry Spain	barry.spain@fairviewfd.com	Fairview
	East	Chris Ward	cward@hopkinsfire.com	Hopkins
		Brian Amerson	brian.amerson@wendellfire.org	Wendell
	West	Dan Carlson	dan.carlson@swiftcreekfire.com	Swift Creek
		Jeff Maynard	jeffrey.maynard@apexnc.org	Apex
	County Staff	Darrell Alford	darrell.alford@wake.gov	Wake County
		Joseph Vindigni	joseph.vindigni@wake.gov	Wake County
	Roger Davenport	roger.davenport@wake.gov	Wake County	
	Kevin Weitzel	kevin.weitzel@wake.gov	Wake County	

Item Title:

Firefighter I (FS1) Hourly Rate Adjustment

Specific Action Requested:

Fire Commission recommends adjusting the hourly rate for the 40 hour per week FS1 position from \$19.25 to \$20.21 with an estimated annual salary of \$42,036.

Item Summary:

During the Fiscal Year 24 budget development, Wake County Human Resources recommended to move the Living Wage up from \$18.20 an hour to \$19.64 an hour. This recommendation was approved as part of the Board of Commissioners FY24 Budget process. The FS1 rate of \$19.20 an hour is lower than the recommended Living Wage. After consulting with Wake County Human Resources, we are recommending a 5% increase to the entry level hourly rate for a recruit in training during a 40-hour work week. This would increase the hourly rate from \$19.25 to \$20.21. This does not have any impact on shift employees as their annual estimated salaries include structural overtime. This change in salary would not impact the current budget needs.

Attachments: None

Proposed Appendix A with Salary Changes to the FS1 40 Hour position

WAKE COUNTY FIRE TAX DISTRICT
FY 2023 SYSTEMWIDE OPERATING FINANCIAL REPORT
As of June 30, 2023

Revenue Source	Budget	Commitments (excluding pending)	YTD Actual	Total Commitments + YTD	Budget Less Total Commitments + YTD	YTD % of Amended Budget
T127 NC DMV Taxes	0.00	0.00	2,942,573.99	2,942,573.99	(2,942,573.99)	
T128 Refunds of NC DMV Taxes	0.00	0.00	(13,157.15)	(13,157.15)	13,157.15	
T200 Special District Taxes	35,080,000.00	0.00	32,373,111.54	32,373,111.54	2,706,888.46	92%
C637 Municipal Reimbursement	20,000.00	0.00	0.00	0.00	20,000.00	0%
N132 Interest - NCDOT - DMV Taxes	0.00	0.00	3,584.62	3,584.62	(3,584.62)	
N140 Market vs Cost Investment Difference	0.00	0.00	86,527.32	86,527.32	(86,527.32)	
N150 Interest Income/Pooled Funds	51,000.00	0.00	250,751.83	250,751.83	(199,751.83)	492%
A370 Appropriated Fund Balance	12,200.00	0.00	0.00	0.00	12,200.00	0%
A380 Prior Years Uncommitted Funds	481,000.00	0.00	0.00	0.00	481,000.00	0%
Total Revenues	35,644,200	0	35,643,392	35,643,392	808	100%

Expenditure Use	Budget	Commitments (excluding pending)	YTD Actual	Total Commitments + YTD	Budget Less Total Commitments + YTD	YTD % of Amended Budget
1101 REGULAR SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00	0%
2118 MEDICAL SERVICES - EMPLOYEE MEDICAL EXAM	220,000.00	71,042.65	118,321.12	189,363.77	30,636.23	54%
2406 CONTRACTED SERVICES	445,906.00	102,228.28	214,419.89	316,648.17	129,257.83	48%
2409 PARKING CONTRACTS	0.00	0.00	34.00	34.00	(34.00)	0%
3117 Computer Software Fees	300,050.00	0.00	242,143.08	242,143.08	57,906.92	81%
3157 Food - Food for Employees	0.00	0.00	159.60	159.60	(159.60)	0%
3158 Food - Other	0.00	0.00	601.63	601.63	(601.63)	0%
3159 Food - Advisory Boards/BOC	2,000.00	0.00	685.58	685.58	1,314.42	34%
3615 Cellular Voice and Data Service	83,496.00	0.00	76,221.16	76,221.16	7,274.84	91%
3617 DISPATCH SERVICE	493,209.00	0.00	493,209.00	493,209.00	0.00	100%
3627 CAD System Charges	44,119.00	0.28	44,118.72	44,119.00	0.00	100%
3714 MAINTENANCE AND REPAIR OF EQUIPMENT	5,000.00	0.00	0.00	0.00	5,000.00	0%
3721 RENTAL OF PROPERTY	20,000.00	0.00	0.00	0.00	20,000.00	0%
4208 CITY OF RALEIGH HAZMAT PROGRAM	90,342.00	0.00	86,819.64	86,819.64	3,522.36	96%
4224 NC DEPT OF NRCD - FORESTRY	98,640.00	17,613.50	81,026.50	98,640.00	0.00	82%
4428 MISC CHARGES FROM OTHER DEPT/DIV	186,032.00	0.00	186,032.00	0.00	0.00	100%
4446 800mhz charges from other dept	176,989.00	0.00	176,988.96	176,988.96	0.04	100%
4447 CAD charges from other dept	0.00	0.00	282.10	282.10	(282.10)	0%
4758 MV Tax Collection Costs	74,688.00	0.00	78,503.00	78,503.00	(3,815.00)	105%
7102 LEASE PRINCIPAL - DEBT SERVICE	0.00	(0.00)	2,028.84	2,028.84	(2,028.84)	0%
9109 Transfer to Debt Service from Fire Tax	1,747,533.00	0.00	1,747,533.00	1,747,533.00	0.00	100%
Department Appropriations	31,656,196.00	(0.00)	31,655,634.94	31,655,634.94	561.06	100%
Total Expenditures	35,644,200	190,885	35,204,763	35,209,615	248,553	99%

WAKE COUNTY FIRE TAX DISTRICT
FY 2023 DEPARTMENT APPROPRIATIONS
As of June 30, 2023

Department	Budget	Commitments (excluding pending)	YTD Actual	Total Commitments + YTD	Amended Budget Less YTD Actual	YTD % of Amended Budget
Apex FD	1,328,609	(0)	1,328,609	1,328,609	0	100.00
Cary FD	59,000	0	58,340	58,340	660	98.88
Durham Highway FD	1,109,515	(0)	1,109,515	1,109,515	0	100.00
Fairview FD	2,423,972	(0)	2,423,972	2,423,972	0	100.00
Fuquay Varina FD	2,526,563	(0)	2,526,563	2,526,563	0	100.00
Garner FD	2,864,467	(0)	2,864,467	2,864,467	0	100.00
Holly Springs FD	816,194	0	816,194	816,194	0	100.00
Hopkins FD	1,417,306	(0)	1,417,306	1,417,306	0	100.00
Knightdale FD	2,244,915	0	2,244,915	2,244,915	0	100.00
Morrisville FD	857,160	0	857,160	857,160	0	100.00
Northern Wake FD	4,334,629	(0)	4,334,629	4,334,629	0	100.00
Raleigh FD	300,000	0	300,000	300,000	0	100.00
Rolesville FD	787,586	0	787,586	787,586	0	100.00
Swift Creek FD	1,048,894	0	1,048,894	1,048,894	0	100.00
Wake Forest FD	1,946,060	(0)	1,946,060	1,946,060	0	100.00
Wake-New Hope FD	1,986,220	(0)	1,986,319	1,986,319	(99)	100.00
Wendell FD	3,537,920	0	3,537,920	3,537,920	0	100.00
Western Wake FD	1,005,788	0	1,005,788	1,005,788	0	100.00
Zebulon FD	1,061,398	0	1,061,398	1,061,398	0	100.00
Total	31,656,196	(0)	31,655,635	31,655,635	561	100%

**WAKE COUNTY FIRE TAX DISTRICT
CAPITAL FUND BALANCE REPORT
As of June 30, 2023**

Division 8420 Fire Facilities

Unit	Unit Name	Budgeted Revenues	Actual Revenues to Date	Current Expenditure Budget	Actual Expenses to Date	Commitments	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget
045F	New Stations	\$1,190,000.00	\$1,190,000.00	\$1,190,000.00	\$3,000.00	\$0.00	\$3,000.00	\$1,187,000.00
049F	Garner #4, Fire Tax Portion	\$1,953,539.13	\$1,953,539.13	\$1,953,539.13	\$1,953,539.13	(\$0.00)	\$1,953,539.13	\$0.00
057F	Fire Planned Facility Repairs	\$1,596,153.38	\$1,596,153.38	\$1,596,153.38	\$1,596,153.38	(\$0.00)	\$1,596,153.38	\$0.00
119F	Fire Planned Facility Repairs & Renovations - FY21	\$331,000.00	\$331,000.00	\$331,000.00	\$255,014.36	\$9,405.98	\$264,420.34	\$66,579.66
131F	Fire Facilities - Planned Repairs & Renovations FY22	\$324,000.00	\$324,000.00	\$324,000.00	\$163,314.03	\$159,411.09	\$322,725.12	\$1,274.88
140F	Fire Facilities - Planned Repairs & Renovations FY23	\$266,006.00	\$252,000.00	\$266,006.00	\$113,962.33	\$102,295.09	\$216,257.42	\$49,748.58
147F	Knightdale Station 3 - Fire Tax Portion	\$465,000.00	\$465,000.00	\$465,000.00	\$0.00	\$465,000.00	\$465,000.00	\$0.00
Total Division 8420 Fire Facilities		\$6,125,698.51	\$6,111,692.51	\$6,125,698.51	\$4,084,983.23	\$736,112.16	\$4,821,095.39	\$1,304,603.12

Division 8430 Fire Fighting Equipment

Unit	Unit Name	Budgeted Revenues	Actual Revenues to Date	Current Expenditure Budget	Actual Expenses to Date	Commitments	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget
041F	CONTINGENCIES & GRANT MATCHES	\$131,603.00	\$131,603.00	\$131,603.00	\$114,508.54	\$0.00	\$114,508.54	\$17,094.46
066F	Fire SCBA's	\$1,880,800.57	\$1,880,800.57	\$1,880,800.57	\$1,870,932.36	\$0.00	\$1,870,932.36	\$9,868.21
093F	Mobile Data Terminals	\$221,250.00	\$221,250.00	\$221,250.00	\$0.00	\$0.00	\$0.00	\$221,250.00
107F	Turnout Gear - FY20	\$293,994.00	\$308,000.00	\$293,994.00	\$234,893.67	\$0.00	\$234,893.67	\$59,100.33
115F	Turnout Gear - FY21	\$365,000.00	\$365,000.00	\$365,000.00	\$253,078.98	\$45,763.80	\$298,842.78	\$66,157.22
122F	Pagers & Infrastructure	\$424,000.00	\$424,000.00	\$424,000.00	\$122,606.53	\$0.00	\$122,606.53	\$301,393.47
126F	Turnout Gear - FY22	\$471,000.00	\$471,000.00	\$471,000.00	\$371,998.42	\$13,521.28	\$385,519.70	\$85,480.30
127F	Fire Defibrillators - FY22	\$51,000.00	\$51,000.00	\$51,000.00	\$44,275.14	\$0.00	\$44,275.14	\$6,724.86
128F	Fire Thermal Imaging Cameras - FY22	\$5,000.00	\$5,000.00	\$5,000.00	\$3,363.33	\$0.00	\$3,363.33	\$1,636.67
129F	Fire Small Capital - FY22	\$279,000.00	\$279,000.00	\$279,000.00	\$271,905.98	\$7,093.92	\$278,999.90	\$0.10
130F	Fire SBCA's FY22	\$212,000.00	\$212,000.00	\$212,000.00	\$144,000.00	\$0.00	\$144,000.00	\$68,000.00
139F	Turnout Gear - FY23	\$617,000.00	\$617,000.00	\$617,000.00	\$100,813.89	\$362,149.00	\$462,962.89	\$154,037.11
141F	Fire Defibrillators - FY23	\$78,000.00	\$78,000.00	\$78,000.00	\$52,821.42	\$0.00	\$52,821.42	\$25,178.58
142F	Fire Thermal Imaging Cameras - FY23	\$13,000.00	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$0.00	\$13,000.00
143F	Fire Small Capital - FY23	\$295,000.00	\$295,000.00	\$295,000.00	\$273,520.80	\$21,510.07	\$295,030.87	(\$30.87)
144F	Fire SBCA's FY23	\$311,000.00	\$311,000.00	\$311,000.00	\$107,170.07	\$190,742.34	\$297,912.41	\$13,087.59
Total Division 8430 Fire Fighting Equipment		\$5,648,647.57	\$5,662,653.57	\$5,648,647.57	\$3,965,889.13	\$640,780.41	\$4,606,669.54	\$1,041,978.03

Division 8440 Fire Apparatus

Unit	Unit Name	Budgeted Revenues	Actual Revenues to Date	Current Expenditure Budget	Actual Expenses to Date	Commitments	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget
054F	General Fire Apparatus	\$324,214.97	\$324,214.97	\$324,214.97	\$163,868.43	\$24,729.38	\$188,597.81	\$135,617.16
089F	Apparatus Emergency Repairs	\$505,000.00	\$505,000.00	\$505,000.00	\$447,361.22	\$0.00	\$447,361.22	\$57,638.78
091F	FY18 Large Apparatus - Rural	\$1,230,887.00	\$1,230,887.00	\$1,230,887.00	\$1,230,887.00	\$0.00	\$1,230,887.00	\$0.00
095F	Cost Share apparatus debt payments	\$490,131.74	\$490,131.74	\$490,131.74	\$484,671.38	(\$0.00)	\$484,671.38	\$5,460.36
103F	FY20 Large Apparatus - Rural	\$1,789,053.00	\$1,789,053.00	\$1,789,053.00	\$1,789,053.00	\$0.00	\$1,789,053.00	\$0.00
104F	FY20 Large Apparatus - Municipal	\$135,102.00	\$135,102.00	\$135,102.00	\$135,000.00	\$0.00	\$135,000.00	\$102.00
112F	FY21 Large Apparatus-Cash	\$80,000.00	\$80,000.00	\$80,000.00	\$80,000.00	\$0.00	\$80,000.00	\$0.00
113F	Brush Trucks - FY22	\$193,000.00	\$193,000.00	\$193,000.00	\$86,737.30	\$52,841.70	\$139,579.00	\$53,421.00
114F	Small Vehicles - FY22	\$271,000.00	\$271,000.00	\$271,000.00	\$229,019.16	\$0.00	\$229,019.16	\$41,980.84
120F	FY21 Large Apparatus-Debt	\$1,394,000.00	\$1,394,000.00	\$1,394,000.00	\$1,370,968.98	\$0.00	\$1,370,968.98	\$23,031.02
121F	Northern Wake Tanker Replacement	\$380,000.00	\$380,000.00	\$380,000.00	\$352,609.00	\$0.00	\$352,609.00	\$27,391.00
123F	FY22 Large Apparatus-Debt	\$2,296,000.00	\$2,296,000.00	\$2,296,000.00	\$2,185,510.00	\$0.00	\$2,185,510.00	\$110,490.00
124F	FY22 Large Apparatus-Cash	\$193,000.00	\$193,000.00	\$193,000.00	\$69,751.19	\$0.00	\$69,751.19	\$123,248.81
125F	FY22 General Fire Apparatus	\$166,000.00	\$166,000.00	\$166,000.00	\$96,002.26	\$10,000.00	\$106,002.26	\$59,997.74
134F	Brush Trucks - FY23	\$214,000.00	\$214,000.00	\$214,000.00	\$69,904.34	\$0.00	\$69,904.34	\$144,095.66
135F	FY23 Large Apparatus-Debt	\$1,662,000.00	\$1,662,000.00	\$1,662,000.00	\$0.00	\$1,625,120.00	\$1,625,120.00	\$36,880.00
136F	FY23 Large Apparatus-Cash	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
137F	FY23 General Fire Apparatus	\$139,000.00	\$139,000.00	\$139,000.00	\$47,477.25	\$0.00	\$47,477.25	\$91,522.75
138F	Small Vehicles - FY23	\$124,000.00	\$124,000.00	\$124,000.00	\$102,312.87	\$0.00	\$102,312.87	\$21,687.13
145F	Cost Share apparatus debt payments FY23	\$233,000.00	\$233,000.00	\$233,000.00	\$83,941.02	\$0.00	\$83,941.02	\$149,058.98
Total Division 8440 Fire Apparatus		\$11,839,388.71	\$11,839,388.71	\$11,839,388.71	\$9,025,074.40	\$1,712,691.08	\$10,737,765.48	\$1,101,623.23

Division 8499 Fire Capital Uncommitted

Unit	Unit Name	Budgeted Revenues	Actual Revenues to Date	Current Expenditure Budget	Actual Expenses to Date	Commitments	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget
099F	Fire Capital Uncommitted	(\$0.00)	\$2,368,942.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
132F	Reserve for Future Projects FY22	\$223,750.00	\$44,750.00	\$223,750.00	\$0.00	\$0.00	\$0.00	\$223,750.00
Total Division 8499 Fire Capital Uncommitted		\$223,750.00	\$2,413,692.52	\$223,750.00	\$0.00	\$0.00	\$0.00	\$223,750.00
Total Department 84 Fire And Rescue CIP		\$23,837,484.79	\$26,027,427.31	\$23,837,484.79	\$17,075,946.76	\$3,089,583.65	\$20,165,530.41	\$3,671,954.38
Total Fund: 4400 Fire CIP		\$23,837,484.79	\$26,027,427.31	\$23,837,484.79	\$17,075,946.76	\$3,089,583.65	\$20,165,530.41	\$3,671,954.38