

WAKE COUNTY FIRE COMMISSION

Subject: Agenda for April 11, 2024 Regular Meeting
Location: ESEC, 221 S. Rogers Lane, Raleigh, NC 27610
Time: 6:00 PM

Agenda

◆ Meeting Called to Order: Director Darrell Alford

- Invocation
- Pledge of allegiance
- Establishment of Quorum
- Approval of Agenda
- Approval of January 11, 2024 Regular Meeting Minutes

◆ Public Comments:

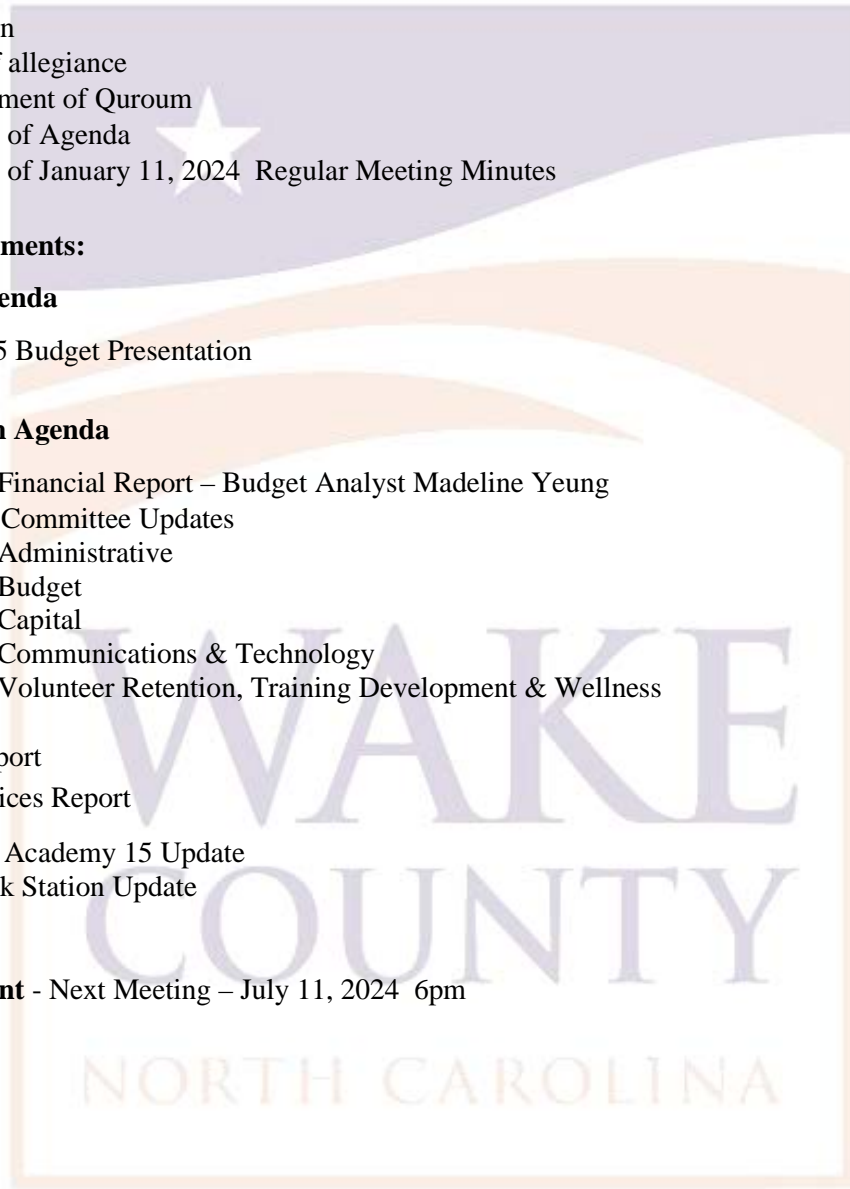
◆ Regular Agenda

- Fiscal 25 Budget Presentation

◆ Information Agenda

- Fire Tax Financial Report – Budget Analyst Madeline Yeung
- Standing Committee Updates
 - Administrative
 - Budget
 - Capital
 - Communications & Technology
 - Volunteer Retention, Training Development & Wellness
- Chair Report
- Fire Services Report
 - Fire Academy 15 Update
 - Hook Station Update

◆ Adjournment - Next Meeting – July 11, 2024 6pm



**WAKE COUNTY
FIRE COMMISSION
Thursday, January 11, 2024**

Draft Minutes

(Audio Replays of the meeting are available upon request)

A meeting of the Wake County Fire Commission was held on Thursday, January 11, 2024, at 6:00 PM.

CALL MEETING TO ORDER

Wake County Fire Services Director Darrell Alford called the meeting to order at 6:00pm.

The following members were present: Chairman Chief Chris Perry, Commissioner Matt Calabria, Chief Leroy Smith (South Region), Chief Matt Poole (South Region), Chief David McNulty (North Region), Chief Mike Gerke (West Region), Billy Myrick (Citizen/Consumer), Commissioner Shinica Thomas, Connell Farrar (Service Matter Expert), Chief Chris Ward (East Region), Bob Stagg (Service Matter Expert), Bob Overton (Citizen/Consumer), Joe Moore (Town Manager Rep.), Nancy Anderson (Citizen/Consumer) and Larry Stanford (Citizen/Consumer).

The following County officials and staff were present: Fire Services Director Darrell Alford, Wake County Deputy County Manager Ashley Jacobs, Fire Services Deputy Director Joe Vindigni, Fire Service Business Officer Diana McBride, Fire Services Logistics Manager Bud Davenport, Fire Services Systems Administrator Chris Hoffman, Budget Analyst Madeline Yeung, and Wake County Director of Internal Audit John Stephenson.

Bud Davenport provided the invocation, followed by the pledge of allegiance.

ELECTION OF A CHAIR

Director Alford opened the floor for nominations for the one-year election of the Fire Commission Chairman. Hearing no further nominations, he closed the floor, receiving two nominations, both for Chief Chris Perry, made by Chief Mike Gerke and Chief David McNulty. A motion to elect Chief Perry as the 2024 Fire Commission Chairman was made by Chief Gerke and seconded by Bob Stagg. The motion was carried unanimously by the Fire Commission.

ELECTION OF VICE CHAIR

Chairman Perry opened the floor for nominations for the one-year election of the Fire Commission Vice Chairman. Hearing no further nominations, he closed the floor, receiving one nomination, for Todd Wright, made by Chief David McNulty. A motion to elect Todd

Wright as the 2024 Fire Commission Vice Chairman was made and was carried unanimously by the Fire Commission.

APPROVAL OF AGENDA

Director Alford requested that the Fire Commission add an item to the agenda, the emergency replacement of the Wendell fire engine. A motion to approve the agenda with the additional requested item was made by Bob Stagg and seconded by Commissioner Matt Calabria. The motion was carried unanimously by the Fire Commission.

ADOPTION OF THE OCTOBER 12, 2023, REGULAR FIRE COMMISSION MEETING MINUTES

A motion to approve and adopt the October 12, 2023, Regular Fire Commission Meeting minutes was made by Bob Stagg, seconded by Joe Moore, and carried unanimously by the Fire Commission.

PUBLIC COMMENTS

There were no public comments.

ITEMS OF BUSINESS

REGULAR AGENDA

FUND BALANCE REPORT

Wake County Director of Internal Audit John Stephenson provided the fund balance report to the Fire Commission. This report is provided every two years.

FIRE DISTRICT BOUNDARY CHANGES FOR FUQUAY-VARINA AND HOLLY SPRINGS

Fire Services Systems Administrator Chris Hoffman provided supporting background information to the Fire Commission to support the recommendation to change the Fuquay-Varina and Holly Springs fire insurance districts. There were no questions from the Fire Commission. A motion in support of the recommendation was made by Bob Stagg and seconded by Chief Leroy Smith. The motion was carried unanimously by the Fire Commission.

CHANGES TO MUNICIPAL STATION FUNDING POLICY

Fire Services Director Alford provided a presentation explaining the proposed amendment to the

Municipal Fire Station Funding Policy.

Proposed additional language:

The County's final cost share determined percentage will be calculated utilizing the cost share metrics that are applicable to that station's coverage area based upon the most recent 6-month period that is calculated in either January or July of the calendar year. The new calculated percentage shall not move plus or minus more than 5% from the original calculated percentage that was determined during the initial request and memorialized in a Memorandum of Agreement.

This would not be applicable to any project that has already been approved as part of the budget process and would take effect as part of the FY25 Budget Process with amendments showing in the FY25 Fire Protection Agreement.

A motion to accept the additional language to the Fire Protection Agreement, section 16.9.2 for New Station Construction was made by Bob Stagg. The motion was seconded by Chief Smith and was carried unanimously by the Fire Commission.

SEMIANNUAL LONG RANGE PLAN REPORT

Fire Services Systems Administrator Chris Hoffman provided the semiannual long range plan report. The Fire Commission inquired about trends of calls near the county line and the difficulty in addressing those calls, worthiness of investigating current trends, and if there is a proposed timeline to address those trends.

Chris pled to the fire chiefs to remind staff to accurately count personnel and mark non-emergency calls when completing incidents reports. Summary reports for the department will be forthcoming.

EMERGENCY REPLACEMENT OF THE WENDELL FIRE ENGINE

Fire Services Director Alford provided information on the damage sustained to the Wendell Holmes Rural Fire Engine 115 and requested that the Fire Commission replace the engine utilizing the insurance funds of \$138,610.63 plus requested Wake County debt fund transfer of \$700K. Mr. Billy Myrick made a motion to accept the request to replacement the engine. The motion was seconded by Commissioner Calabria and was carried unanimously by the Fire Commission.

INFORMATION AGENDA

FIRE TAX DISTRICT FINANCIAL REPORT

Wake County Budget and Management Analyst, Madeline Yeung provide the Fire Tax District Financial report. There were no questions from the Fire Commission.

DRAFT

WAKE COUNTY FIRE TAX DISTRICT
FY 2024 SYSTEMWIDE OPERATING FINANCIAL REPORT
As of December 31, 2023

Revenue Source	Budget	Commitments (excluding pending)	YTD Actual	Total Commitments + YTD	Budget Less Total Commitments + YTD	YTD % of Amended Budget
T127 NC DMV Taxes	3,713,000.00	0.00	1,550,267.82	1,550,267.82	2,162,732.18	41.75%
T128 Refunds of NC DMV Taxes	0.00	0.00	(4,471.44)	(4,471.44)	4,471.44	0.00%
T200 Special District Taxes	39,043,945.00	0.00	33,543,646.99	33,543,646.99	5,500,298.01	85.91%
N132 Interest - NCDOT - DMV Taxes	0.00	0.00	3,980.09	3,980.09	(3,980.09)	0.00%
N140 Market vs Cost Investment Difference	25,055.00	0.00	54,110.82	54,110.82	(29,055.82)	215.97%
N150 Interest Income/Pooled Funds	50,000.00	0.00	53,756.92	53,756.92	(3,756.92)	107.51%
A370 Appropriated Fund Balance	0.00	0.00	0.00	0.00	779.35	0.00%
Total Revenues	42,832,000.00	0.00	35,201,291.20	35,201,291.20	7,631,488.15	82.18%

Expenditure Use	Budget	Commitments (excluding pending)	YTD Actual	Total Commitments + YTD	Budget Less Total Commitments + YTD	YTD % of Amended Budget
1101 REGULAR SALARIES & WAGES	169,884.00	0.00	0.00	0.00	169,884.00	0.00%
2118 MEDICAL SERVICES - EMPLOYEE MEDICAL EXAM	300,000.00	232,145.32	32,384.13	264,529.45	35,470.55	10.79%
2406 CONTRACTED SERVICES	195,750.00	66,500.00	21,609.26	88,109.26	108,420.09	11.00%
3117 Computer Software Fees	263,500.00	0.00	250,453.83	250,453.83	13,046.17	95.05%
3159 Food - Advisory Boards/BOC	2,000.00	0.00	1,249.07	1,249.07	750.93	62.45%
3615 Cellular Voice and Data Service	83,496.00	0.00	6,928.59	6,928.59	76,567.41	8.30%
3617 DISPATCH SERVICE	708,297.00	311,996.00	311,996.00	623,992.00	84,305.00	44.05%
3627 CAD System Charges	41,000.00	13,822.28	0.00	13,822.28	27,177.72	0.00%
3628 800MHz Charges	178,826.00	0.00	0.00	0.00	178,826.00	0.00%
3714 MAINTENANCE AND REPAIR OF EQUIPMENT	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
3721 RENTAL OF PROPERTY	40,000.00	0.00	0.00	0.00	40,000.00	0.00%
4208 CITY OF RALEIGH HAZMAT PROGRAM	95,000.00	0.00	94,015.00	94,015.00	985.00	98.96%
4224 NC DEPT OF NRCD - FORESTRY	85,868.00	57,679.91	27,388.09	85,068.00	800.00	31.90%
4428 MISC CHARGES FROM OTHER DEPT/DIV	184,340.00	0.00	0.00	0.00	184,340.00	0.00%
4758 MV Tax Collection Costs	76,929.00	0.00	39,241.20	39,241.20	37,687.80	51.01%
7102 LEASE PRINCIPAL - DEBT SERVICE	0.00	966.18	966.18	1,932.36	(1,932.36)	0.00%
7122 LEASE INTEREST - DEBT SERVICE	0.00	0.00	(1.90)	(1.90)	1.90	0.00%
9109 Transfer to Debt Service from Fire Tax	1,880,687.00	0.00	0.00	0.00	1,880,687.00	0.00%
9128 Transfer to Fire Tax CIP	3,174,313.00	0.00	3,174,313.00	3,174,313.00	0.00	100.00%
Department Appropriations	35,347,110.00	17,537,264.53	17,849,882.16	35,387,146.69	17,497,227.84	50%
Total Expenditures	42,832,000	18,220,374	21,810,425	40,030,799	20,339,245	51%

WAKE COUNTY FIRE TAX DISTRICT
FY 2024 DEPARTMENT APPROPRIATIONS
As of December 31, 2023

Department	Budget	Commitments (excluding pending)	YTD Actual	Total Commitments + YTD	Amended Budget Less YTD Actual	YTD % of Amended Budget
Apex FD	1,561,828	780,914	780,914	1,561,828	780,914	50.00
Cary FD	61,950	0	50,225	50,225	11,725	81.07
Durham Highway FD	1,164,098	629,197	582,591	1,211,788	581,507	50.05
Fairview FD	2,734,048	1,369,060	1,369,060	2,738,120	1,364,988	50.07
Fuquay Varina FD	2,903,041	1,451,521	1,451,520	2,903,041	1,451,521	50.00
Garner FD	3,202,710	1,601,355	1,601,355	3,202,710	1,601,355	50.00
Holly Springs FD	1,125,489	562,745	562,745	1,125,489	562,745	50.00
Hopkins FD	1,553,215	776,608	776,607	1,553,215	776,608	50.00
Knightdale FD	2,644,388	1,322,194	1,322,194	2,644,388	1,322,194	50.00
Morrisville FD	887,461	443,731	443,730	887,461	443,731	50.00
Northern Wake FD	4,882,106	2,441,053	2,441,053	4,882,106	2,441,053	50.00
Raleigh FD	309,000	0	309,000	309,000	0	100.00
Rolesville FD	823,089	411,545	411,545	823,089	411,545	50.00
Swift Creek FD	1,088,201	544,100	544,101	1,088,201	544,100	50.00
Wake Forest FD	2,157,505	1,078,753	1,078,752	2,157,505	1,078,753	50.00
Wake-New Hope FD	2,260,352	1,130,176	1,130,176	2,260,352	1,130,176	50.00
Wendell FD	3,973,258	1,986,629	1,986,629	3,973,258	1,986,629	50.00
Western Wake FD	1,019,401	509,701	509,700	1,019,401	509,701	50.00
Zebulon FD	995,970	497,985	497,985	995,970	497,985	50.00
Total	35,347,110	17,537,265	17,849,882	35,387,147	17,497,228	50%

**WAKE COUNTY FIRE TAX DISTRICT
CAPITAL FUND BALANCE REPORT
As of December 31, 2023**

Division 8420 Fire Facilities

Unit	Unit Name	Budgeted Revenues	Actual Revenues to Date	Current Expenditure Budget	Actual Expenses to Date	Commitments	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget
045F	New Stations	\$552,931.00	\$552,931.00	\$552,931.00	\$0.00	\$0.00	\$0.00	\$552,931.00
131F	Fire Facilities - Planned Repairs & Rennovations FY22	\$324,000.00	\$324,000.00	\$324,000.00	\$163,314.03	\$157,755.12	\$321,069.15	\$2,930.85
140F	Fire Facilities - Planned Repairs & Rennovations FY23	\$266,006.00	\$266,006.00	\$266,006.00	\$154,829.61	\$61,427.81	\$216,257.42	\$49,748.58
147F	Knightdale Station 3 - Fire Tax Portion	\$465,000.00	\$465,000.00	\$465,000.00	\$111,989.63	\$353,010.37	\$465,000.00	\$0.00
160F	Fire Facilities - Planned Repairs & Rennovations FY24	\$300,000.00	\$300,000.00	\$300,000.00	\$23,084.40	\$257,592.85	\$280,677.25	\$19,322.75
161F	Fire Training Center Master Plan	\$1,000,000.00	\$0.00	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00
162F	Sandy Plains Fire Station	\$150,000.00	\$150,000.00	\$150,000.00	\$60,300.00	\$0.00	\$60,300.00	\$89,700.00
164F	Apex Station 6	\$87,996.00	\$87,996.00	\$87,996.00	\$0.00	\$87,996.00	\$87,996.00	\$0.00
165F	Knightdale Station 4	\$184,339.00	\$184,339.00	\$184,339.00	\$0.00	\$184,339.00	\$184,339.00	\$0.00
166F	Fuquay-Varina Station 4	\$314,734.00	\$314,734.00	\$314,734.00	\$77,196.24	\$237,537.76	\$314,734.00	\$0.00
167F	Fire Training Center - Trailer	\$305,000.00	\$305,000.00	\$305,000.00	\$0.00	\$264,148.28	\$264,148.28	\$40,851.72
Total Division 8420 Fire Facilities		\$3,950,006.00	\$2,950,006.00	\$3,950,006.00	\$590,713.91	\$1,603,807.19	\$2,194,521.10	\$1,755,484.90

Division 8430 Fire Fighting Equipment

Unit	Unit Name	Budgeted Revenues	Actual Revenues to Date	Current Expenditure Budget	Actual Expenses to Date	Commitments	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget
122F	Pagers & Infrastructure	\$424,000.00	\$424,000.00	\$424,000.00	\$122,606.53	\$0.00	\$122,606.53	\$301,393.47
126F	Turnout Gear - FY22	\$471,000.00	\$471,000.00	\$471,000.00	\$371,998.42	\$13,521.28	\$385,519.70	\$85,480.30
139F	Turnout Gear - FY23	\$617,000.00	\$617,000.00	\$617,000.00	\$407,319.20	\$138,059.58	\$545,378.78	\$71,621.22
141F	Fire Defibrillators - FY23	\$78,000.00	\$78,000.00	\$78,000.00	\$57,932.28	\$0.00	\$57,932.28	\$20,067.72
142F	Fire Thermal Imaging Cameras - FY23	\$13,000.00	\$13,000.00	\$13,000.00	\$5,174.75	\$0.00	\$5,174.75	\$7,825.25
143F	Fire Small Capital - FY23	\$295,000.00	\$295,000.00	\$295,000.00	\$291,789.13	\$3,241.74	\$295,030.87	(\$30.87)
144F	Fire SBCA's FY23	\$311,000.00	\$311,000.00	\$311,000.00	\$294,286.57	\$3,625.84	\$297,912.41	\$13,087.59

154F	Fire Defibrillators - FY24	\$76,000.00	\$76,000.00	\$76,000.00	\$40,489.06	\$9,425.00	\$49,914.06	\$26,085.94
155F	Fire Thermal Imaging Cameras - FY24	\$70,000.00	\$70,000.00	\$70,000.00	\$37,494.00	\$90.00	\$37,584.00	\$32,416.00
156F	Fire Small Capital - FY24	\$264,000.00	\$264,000.00	\$264,000.00	\$203,682.56	\$59,677.79	\$263,360.35	\$639.65
157F	Fire SBCA's FY24	\$514,000.00	\$514,000.00	\$514,000.00	\$180,827.84	\$207,838.80	\$388,666.64	\$125,333.36
159F	Turnout Gear - FY24	\$1,178,000.00	\$1,178,000.00	\$1,178,000.00	\$298,930.00	\$533,550.00	\$832,480.00	\$345,520.00
163F	Bulletproof Vests	\$275,000.00	\$275,000.00	\$275,000.00	\$243,711.25	\$0.00	\$243,711.25	\$31,288.75
Total Division 8430 Fire Fighting Equipment		\$4,586,000.00	\$4,586,000.00	\$4,586,000.00	\$2,556,241.59	\$969,030.03	\$3,525,271.62	\$1,060,728.38

Division 8440 Fire Apparatus

Unit	Unit Name	Budgeted Revenues	Actual Revenues to Date	Current Expenditure Budget	Actual Expenses to Date	Commitments	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget
089F	Apparatus Emergency Repairs	\$575,474.00	\$575,474.00	\$575,474.00	\$456,093.99	\$0.00	\$456,093.99	\$119,380.01
113F	Brush Trucks - FY22	\$193,000.00	\$193,000.00	\$193,000.00	\$139,579.00	\$53,418.78	\$192,997.78	\$2.22
114F	Small Vehicles - FY22	\$271,000.00	\$271,000.00	\$271,000.00	\$229,019.16	\$0.00	\$229,019.16	\$41,980.84
120F	FY21 Large Apparatus-Debt	\$1,370,968.98	\$1,370,968.98	\$1,370,968.98	\$1,370,968.98	\$0.00	\$1,370,968.98	\$0.00
123F	FY22 Large Apparatus-Debt	\$2,266,077.02	\$2,266,077.02	\$2,266,077.02	\$2,187,295.71	\$0.00	\$2,187,295.71	\$78,781.31
124F	FY22 Large Apparatus-Cash	\$193,000.00	\$193,000.00	\$193,000.00	\$79,074.59	\$0.00	\$79,074.59	\$113,925.41
125F	FY22 General Fire Apparatus	\$166,000.00	\$166,000.00	\$166,000.00	\$109,432.48	\$0.00	\$109,432.48	\$56,567.52
134F	Brush Trucks - FY23	\$160,956.00	\$160,956.00	\$160,956.00	\$69,904.34	\$26,968.89	\$96,873.23	\$64,082.77
135F	FY23 Large Apparatus-Debt	\$1,662,000.00	\$1,662,000.00	\$1,662,000.00	\$0.00	\$1,625,120.00	\$1,625,120.00	\$36,880.00
136F	FY23 Large Apparatus-Cash	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00	\$0.00
137F	FY23 General Fire Apparatus	\$139,000.00	\$139,000.00	\$139,000.00	\$76,787.43	\$0.00	\$76,787.43	\$62,212.57
138F	Small Vehicles - FY23	\$124,000.00	\$124,000.00	\$124,000.00	\$120,525.60	\$0.00	\$120,525.60	\$3,474.40
145F	Cost Share apparatus debt payments FY23	\$233,000.00	\$233,000.00	\$233,000.00	\$83,941.02	\$0.00	\$83,941.02	\$149,058.98
149F	Brush Trucks - FY24	\$100,000.00	\$100,000.00	\$100,000.00	\$17,481.32	\$56,725.50	\$74,206.82	\$25,793.18
150F	FY24 Large Apparatus-Debt	\$4,016,954.00	\$52,954.00	\$4,016,954.00	\$0.00	\$4,016,954.00	\$4,016,954.00	\$0.00
151F	FY24 Large Apparatus-Cash	\$446,852.00	\$446,852.00	\$446,852.00	\$326,773.00	\$120,227.00	\$447,000.00	(\$148.00)
152F	FY24 General Fire Apparatus	\$183,192.00	\$183,192.00	\$183,192.00	\$0.00	\$0.00	\$0.00	\$183,192.00
153F	Small Vehicles - FY24	\$172,000.00	\$172,000.00	\$172,000.00	\$0.00	\$161,924.34	\$161,924.34	\$10,075.66
158F	Cost Share apparatus debt payments FY24	\$271,526.00	\$271,526.00	\$271,526.00	\$193,723.59	\$76,916.35	\$270,639.94	\$886.06
Total Division 8440 Fire Apparatus		\$12,565,000.00	\$8,601,000.00	\$12,565,000.00	\$5,460,600.21	\$6,158,254.86	\$11,618,855.07	\$946,144.93

Division 8499 Fire Capital Uncommitted

Unit	Unit Name	Budgeted Revenues	Actual Revenues to Date	Current Expenditure Budget	Actual Expenses to Date	Commitments	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget
099F	Fire Capital Uncommitted	(\$0.00)	\$2,167,718.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
132F	Reserve for Future Projects FY22	\$223,750.00	\$44,750.00	\$223,750.00	\$0.00	\$0.00	\$0.00	\$223,750.00
909F	Reserve for Future Projects	\$191,975.11	\$191,975.11	\$191,975.11	\$0.00	\$0.00	\$0.00	\$191,975.11
Total Division 8499 Fire Capital Uncommitted		\$415,725.11	\$2,404,444.10	\$415,725.11	\$0.00	\$0.00	\$0.00	\$415,725.11
Total Department 84 Fire And Rescue CIP		\$21,516,731.11	\$18,541,450.10	\$21,516,731.11	\$8,607,555.71	\$8,731,092.08	\$17,338,647.79	\$4,178,083.32
Total Fund: 4400 Fire CIP		\$21,516,731.11	\$18,541,450.10	\$21,516,731.11	\$8,607,555.71	\$8,731,092.08	\$17,338,647.79	\$4,178,083.32

STANDING COMMITTEE UPDATES

Administrative Subcommittee:

No additional report.

Budget Subcommittee:

No additional report.

Capital Subcommittee

Fire Services Logistics Manager Bud Davenport reported that the three chiefs' vehicles are expected by the end of February, brush trucks have been delivered, and the preconstruction for the FY23 vehicles are tentatively to start in June of 2024. Bud suggested stock trucks as an alternative as the FY24 vehicles preconstruction is not on the radar.

Small equipment has been distributed, CR2 pads are coming in, and currently working with EMS for better a distribution process of the pads.

Communications and Technology Subcommittee:

The Communications and Technology subcommittee continues to work on several projects.

- CAD equipment replacement with software update (vehicles) – installation in the next 30 days
- Record Management System replacement – 6 proposals were received; the committee will start the evaluation process.

Volunteer Recruitment, Training Development and Wellness

The Volunteer Recruitment, Training Development and Wellness Committee met in November (2023) and discussed methods to improve recruitment and retention, and changes to Wake County Essentials School. The next committee meeting is scheduled for February (2024).

Logistics Manager Davenport and Fire Services Communication Manager Autumn Goheen shared the upcoming four-part mini docuseries on cancer awareness during the month of January (2024). This is in honor of Firefighter Cancer Awareness month; a video will be published weekly.

CHAIR REPORT

Chairman Perry thanked the Fire Commission for his 2024 Chairman election and appreciates serving the Fire Commission.

FIRE SERVICES REPORT

Fire Services Director Alford update the Fire Commission on Academy 15. The entire class passed the EMT portion of the training, having the highest testing scores. They will move into the fire portion of the training next week.

He also provided an update on the Northern Wake hook.

GOOD OF THE GROUP

Chief Smith asked what the Fire Services could do to assist EMS with call times. The EMS response times continues to grow. The Fire Commission discussed the concern.

ADJOURNMENT

The meeting was adjourned by Chairman Perry at 7:39 p.m.

DRAFT

Item Title:

Fiscal 25 Fire Tax Budget Recommendation

Specific Action Requested:

Fire Commission recommends the FY25 Budget as presented and moves the budget to the County Manager to be included in the FY25 County Budget recommendation to the County Commissioners.

Item Summary:

Wake County Fire Commission is a recommending board of appointees by the Wake County Board of Commissioners. Under Section II of the Rules of Procedure, the Fire Commission shall make formal recommendations regarding the operating and Capital Improvements Budget.

Attachments:

Staff & Budget Committee Budget Presentation
Budget Committee Working Document Presentation

WAKE COUNTY FIRE TAX DISTRICT
FY 2024 SYSTEMWIDE OPERATING FINANCIAL REPORT
As of March 31, 2024

Revenue Source	Budget	Commitments (excluding pending)	YTD Actual	Total Commitments + YTD	Budget Less Total Commitments + YTD	YTD % of Amended Budget
T127 NC DMV Taxes	3,713,000	0	2,551,529	2,551,529	1,161,471	68.72%
T128 Refunds of NC DMV Taxes	0	0	(9,082)	(9,082)	9,082	0.00%
T200 Special District Taxes	39,043,945	0	39,106,163	39,106,163	(62,218)	100.16%
N132 Interest - NCDOT - DMV Taxes	0	0	6,514	6,514	(6,514)	0.00%
N140 Market vs Cost Investment Difference	25,055	0	54,111	54,111	(29,056)	215.97%
N150 Interest Income/Pooled Funds	50,000	0	251,228	251,228	(201,228)	502.46%
A370 Appropriated Fund Balance	0	0	0	0	779	0.00%
Total Revenues	42,832,000	0	41,960,463	41,960,463	872,317	97.97%

Expenditure Use	Budget	Commitments (excluding pending)	YTD Actual	Total Commitments + YTD	Budget Less Total Commitments + YTD	YTD % of Amended Budget
1101 REGULAR SALARIES & WAGES	169,884	0	29,708	29,708	140,176	17.49%
2118 MEDICAL SERVICES - EMPLOYEE MEDICAL EXAM	300,000	159,581	104,948	264,529	35,471	34.98%
2406 CONTRACTED SERVICES	195,750	66,425	23,784	90,209	106,320	12.15%
3117 Computer Software Fees	263,500	0	253,599	253,599	9,901	96.24%
3158 Food - Other	0	0	161	161	(161)	0.00%
3159 Food - Advisory Boards/BOC	2,000	0	1,873	1,873	127	93.66%
3615 Cellular Voice and Data Service	83,496	0	62,445	62,445	21,051	74.79%
3617 DISPATCH SERVICE	708,297	155,998	467,994	623,992	84,305	66.07%
3627 CAD System Charges	41,000	9,618	24,203	33,821	7,179	59.03%
3628 800MHz Charges	178,826	0	0	0	178,826	0.00%
3714 MAINTENANCE AND REPAIR OF EQUIPMENT	5,000	0	0	0	5,000	0.00%
3721 RENTAL OF PROPERTY	40,000	0	0	0	40,000	0.00%
4208 CITY OF RALEIGH HAZMAT PROGRAM	95,000	0	94,015	94,015	985	98.96%
4224 NC DEPT OF NRCD - FORESTRY	85,868	40,700	44,368	85,068	800	51.67%
4428 MISC CHARGES FROM OTHER DEPT/DIV	184,340	0	0	0	184,340	0.00%
4758 MV Tax Collection Costs	76,929	0	64,892	64,892	12,037	84.35%
7102 LEASE PRINCIPAL - DEBT SERVICE	0	483	1,449	1,932	(1,932)	0.00%
7122 LEASE INTEREST - DEBT SERVICE	0	0	(2)	(2)	2	0.00%
9109 Transfer to Debt Service from Fire Tax	1,880,687	0	0	0	1,880,687	0.00%
9128 Transfer to Fire Tax CIP	3,174,313	0	3,174,313	3,174,313	0	100.00%
Department Appropriations	35,347,110	8,791,936	26,595,211	35,387,147	8,751,899	75.24%
Total Expenditures	42,832,000	9,224,742	30,942,961	40,167,703	11,457,012	72.24%

**WAKE COUNTY FIRE TAX DISTRICT
FY 2024 DEPARTMENT APPROPRIATIONS
As of March 31, 2024**

Department	Budget	Commitments (excluding pending)	YTD Actual	Total Commitments + YTD	Amended Budget Less YTD Actual	YTD % of Amended Budget
Apex FD	1,561,828	390,457	1,171,371	1,561,828	390,457	75%
Cary FD	61,950	0	50,225	50,225	11,725	81%
Durham Highway FD	1,164,098	337,902	873,886	1,211,788	290,212	75%
Fairview FD	2,734,048	684,530	2,053,590	2,738,120	680,458	75%
Fuquay Varina FD	2,903,041	725,760	2,177,281	2,903,041	725,760	75%
Garner FD	3,202,710	800,678	2,402,033	3,202,710	800,678	75%
Holly Springs FD	1,125,489	281,372	844,117	1,125,489	281,372	75%
Hopkins FD	1,553,215	388,304	1,164,911	1,553,215	388,304	75%
Knightdale FD	2,644,388	661,097	1,983,291	2,644,388	661,097	75%
Morrisville FD	887,461	221,865	665,596	887,461	221,865	75%
Northern Wake FD	4,882,106	1,220,526	3,661,580	4,882,106	1,220,526	75%
Raleigh FD	309,000	0	309,000	309,000	0	100%
Rolesville FD	823,089	205,772	617,317	823,089	205,772	75%
Swift Creek FD	1,088,201	272,050	816,151	1,088,201	272,050	75%
Wake Forest FD	2,157,505	539,376	1,618,129	2,157,505	539,376	75%
Wake-New Hope FD	2,260,352	565,088	1,695,264	2,260,352	565,088	75%
Wendell FD	3,973,258	993,315	2,979,943	3,973,258	993,315	75%
Western Wake FD	1,019,401	254,850	764,551	1,019,401	254,850	75%
Zebulon FD	995,970	248,993	746,978	995,970	248,993	75%
Total	35,347,110	8,791,936	26,595,211	35,387,147	8,751,899	75%

**WAKE COUNTY FIRE TAX DISTRICT
CAPITAL FUND BALANCE REPORT
As of March 31, 2024**

Division 8420 Fire Facilities

Unit	Unit Name	Budgeted Revenues	Actual Revenues to Date	Current Expenditure Budget	Actual Expenses to Date	Commitments	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget
045F	New Stations	\$552,931.00	\$552,931.00	\$552,931.00	\$0.00	\$0.00	\$0.00	\$552,931.00
131F	Fire Facilities - Planned Repairs & Rennovations FY22	\$324,000.00	\$324,000.00	\$324,000.00	\$194,215.38	\$126,853.77	\$321,069.15	\$2,930.85
140F	Fire Facilities - Planned Repairs & Rennovations FY23	\$266,006.00	\$266,006.00	\$266,006.00	\$154,829.61	\$61,427.81	\$216,257.42	\$49,748.58
147F	Knightdale Station 3 - Fire Tax Portion	\$465,000.00	\$465,000.00	\$465,000.00	\$367,071.89	\$97,005.55	\$464,077.44	\$922.56
160F	Fire Facilities - Planned Repairs & Rennovations FY24	\$300,000.00	\$300,000.00	\$300,000.00	\$75,577.83	\$205,099.42	\$280,677.25	\$19,322.75
161F	Fire Training Center Master Plan	\$1,000,000.00	\$0.00	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00
162F	Sandy Plains Fire Station	\$150,000.00	\$150,000.00	\$150,000.00	\$61,110.00	\$68,355.00	\$129,465.00	\$20,535.00
164F	Apex Station 6	\$87,996.00	\$124,825.61	\$87,996.00	\$0.00	\$87,996.00	\$87,996.00	\$0.00
165F	Knightdale Station 4	\$184,339.00	\$184,339.00	\$184,339.00	\$0.00	\$184,339.00	\$184,339.00	\$0.00
166F	Fuquay-Varina Station 4	\$314,734.00	\$314,734.00	\$314,734.00	\$77,196.24	\$237,537.76	\$314,734.00	\$0.00
167F	Fire Training Center - Trailer	\$305,000.00	\$305,000.00	\$305,000.00	\$3,056.00	\$264,148.28	\$267,204.28	\$37,795.72
Total Division 8420 Fire Facilities		\$3,950,006.00	\$2,986,835.61	\$3,950,006.00	\$933,056.95	\$1,332,762.59	\$2,265,819.54	\$1,684,186.46

Division 8430 Fire Fighting Equipment

Unit	Unit Name	Budgeted Revenues	Actual Revenues to Date	Current Expenditure Budget	Actual Expenses to Date	Commitments	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget
122F	Pagers & Infrastructure	\$424,000.00	\$424,000.00	\$424,000.00	\$122,606.53	\$0.00	\$122,606.53	\$301,393.47
126F	Turnout Gear - FY22	\$471,000.00	\$471,000.00	\$471,000.00	\$371,998.42	\$13,521.28	\$385,519.70	\$85,480.30
139F	Turnout Gear - FY23	\$617,000.00	\$617,000.00	\$617,000.00	\$451,299.20	\$94,079.58	\$545,378.78	\$71,621.22
141F	Fire Defibrillators - FY23	\$78,000.00	\$78,000.00	\$78,000.00	\$57,932.28	\$0.00	\$57,932.28	\$20,067.72
142F	Fire Thermal Imaging Cameras - FY23	\$13,000.00	\$13,000.00	\$13,000.00	\$5,174.75	\$0.00	\$5,174.75	\$7,825.25
143F	Fire Small Capital - FY23	\$295,000.00	\$295,000.00	\$295,000.00	\$291,789.13	\$0.00	\$291,789.13	\$3,210.87
144F	Fire SBCA's FY23	\$311,000.00	\$311,000.00	\$311,000.00	\$294,286.57	\$3,625.84	\$297,912.41	\$13,087.59
154F	Fire Defibrillators - FY24	\$76,000.00	\$76,000.00	\$76,000.00	\$56,132.43	\$0.00	\$56,132.43	\$19,867.57
155F	Fire Thermal Imaging Cameras - FY24	\$70,000.00	\$70,000.00	\$70,000.00	\$41,332.50	\$90.00	\$41,422.50	\$28,577.50
156F	Fire Small Capital - FY24	\$264,000.00	\$264,000.00	\$264,000.00	\$223,424.96	\$39,935.39	\$263,360.35	\$639.65
157F	Fire SBCA's FY24	\$514,000.00	\$514,000.00	\$514,000.00	\$388,666.64	\$0.00	\$388,666.64	\$125,333.36
159F	Turnout Gear - FY24	\$1,178,000.00	\$1,178,000.00	\$1,178,000.00	\$620,427.65	\$552,052.35	\$1,172,480.00	\$5,520.00
163F	Bulletproof Vests	\$275,000.00	\$275,000.00	\$275,000.00	\$262,850.70	\$0.00	\$262,850.70	\$12,149.30
Total Division 8430 Fire Fighting Equipment		\$4,586,000.00	\$4,586,000.00	\$4,586,000.00	\$3,187,921.76	\$703,304.44	\$3,891,226.20	\$694,773.80

Division 8440 Fire Apparatus

Unit	Unit Name	Budgeted Revenues	Actual Revenues to Date	Current Expenditure Budget	Actual Expenses to Date	Commitments	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget
089F	Apparatus Emergency Repairs	\$575,474.00	\$575,474.00	\$575,474.00	\$468,493.37	\$0.00	\$468,493.37	\$106,980.63
113F	Brush Trucks - FY22	\$193,000.00	\$193,000.00	\$193,000.00	\$192,997.78	(\$0.00)	\$192,997.78	\$2.22
114F	Small Vehicles - FY22	\$271,000.00	\$271,000.00	\$271,000.00	\$229,019.16	\$0.00	\$229,019.16	\$41,980.84
120F	FY21 Large Apparatus-Debt	\$1,370,968.98	\$1,370,968.98	\$1,370,968.98	\$1,370,968.98	\$0.00	\$1,370,968.98	\$0.00
123F	FY22 Large Apparatus-Debt	\$2,266,077.02	\$2,266,077.02	\$2,266,077.02	\$2,187,295.71	\$0.00	\$2,187,295.71	\$78,781.31
124F	FY22 Large Apparatus-Cash	\$193,000.00	\$193,000.00	\$193,000.00	\$79,074.59	\$0.00	\$79,074.59	\$113,925.41
125F	FY22 General Fire Apparatus	\$166,000.00	\$166,000.00	\$166,000.00	\$114,458.10	\$0.00	\$114,458.10	\$51,541.90
134F	Brush Trucks - FY23	\$160,956.00	\$160,956.00	\$160,956.00	\$99,090.53	\$0.00	\$99,090.53	\$61,865.47
135F	FY23 Large Apparatus-Debt	\$1,662,000.00	\$1,662,000.00	\$1,662,000.00	\$0.00	\$1,625,120.00	\$1,625,120.00	\$36,880.00
136F	FY23 Large Apparatus-Cash	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00	\$0.00
137F	FY23 General Fire Apparatus	\$139,000.00	\$139,000.00	\$139,000.00	\$81,276.66	\$0.00	\$81,276.66	\$57,723.34
138F	Small Vehicles - FY23	\$124,000.00	\$124,000.00	\$124,000.00	\$120,525.60	\$0.00	\$120,525.60	\$3,474.40
145F	Cost Share apparatus debt payments FY23	\$233,000.00	\$233,000.00	\$233,000.00	\$83,941.02	\$0.00	\$83,941.02	\$149,058.98
149F	Brush Trucks - FY24	\$100,000.00	\$100,000.00	\$100,000.00	\$75,031.48	\$0.00	\$75,031.48	\$24,968.52
150F	FY24 Large Apparatus-Debt	\$4,016,954.00	\$52,954.00	\$4,016,954.00	\$0.00	\$4,016,954.00	\$4,016,954.00	\$0.00
151F	FY24 Large Apparatus-Cash	\$446,852.00	\$446,852.00	\$446,852.00	\$447,148.00	\$0.00	\$447,148.00	(\$296.00)
152F	FY24 General Fire Apparatus	\$183,192.00	\$183,192.00	\$183,192.00	\$0.00	\$0.00	\$0.00	\$183,192.00
153F	Small Vehicles - FY24	\$172,000.00	\$172,000.00	\$172,000.00	\$161,924.34	\$0.00	\$161,924.34	\$10,075.66
158F	Cost Share apparatus debt payments FY24	\$271,526.00	\$271,526.00	\$271,526.00	\$193,723.59	\$76,916.35	\$270,639.94	\$886.06
168F	Wendell Fire Engine Replacement	\$888,610.63	\$151,781.02	\$888,610.63	\$0.00	\$886,139.00	\$886,139.00	\$2,471.63
Total Division 8440 Fire Apparatus		\$13,453,610.63	\$8,752,781.02	\$13,453,610.63	\$5,924,968.91	\$6,605,129.35	\$12,530,098.26	\$923,512.37

Division 8499 Fire Capital Uncommitted

Unit	Unit Name	Budgeted Revenues	Actual Revenues to Date	Current Expenditure Budget	Actual Expenses to Date	Commitments	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget
099F	Fire Capital Uncommitted	(\$0.00)	\$2,212,470.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
132F	Reserve for Future Projects FY22	\$223,750.00	\$44,750.00	\$223,750.00	\$0.00	\$0.00	\$0.00	\$223,750.00
909F	Reserve for Future Projects	\$141,975.11	\$141,975.11	\$141,975.11	\$0.00	\$0.00	\$0.00	\$141,975.11
Total Division 8499 Fire Capital Uncommitted		\$365,725.11	\$2,399,195.25	\$365,725.11	\$0.00	\$0.00	\$0.00	\$365,725.11
Total Department 84 Fire And Rescue CIP		\$22,355,341.74	\$18,724,811.88	\$22,355,341.74	\$10,045,947.62	\$8,641,196.38	\$18,687,144.00	\$3,668,197.74
Total Fund: 4400 Fire CIP		\$22,355,341.74	\$18,724,811.88	\$22,355,341.74	\$10,045,947.62	\$8,641,196.38	\$18,687,144.00	\$3,668,197.74