

**WAKE COUNTY FIRE COMMISSION
FACILITY COMMITTEE**

MEMO TO: Facility Committee Members
FROM: Ed Brinson, Chairman
DATE: June 2, 2009
SUBJECT: May 29, 2009 Facility Committee Meeting Minutes

On May 29, 2009, at 10:00 AM, the Facility Committee convened at the EMS training facility on Carya Drive to discuss the following item:

- Review the dormitory project bid recommendations from Facilities, Design, and Construction.

The following were present for the meeting:

Director Echevarria, Chief Brinson, Chief Griggs, Chief Privette, Chief Cliff Cates, Demetric Potts (Wake County), Patrick McHugh (Wake County Facility, Design and Construction), and Daniel Moskop (Cherry Huffman Architects).

Fire Station Dormitory Project

Patrick McHugh presented information on the bidding process. The low bidder on the project was J.D. Beam with a cost of \$2,460,000. The bid was within the dormitory project budget. The bids closely matched the estimates provided by Cherry Huffman. Patrick stated J.D. Beam is a reputable company that has satisfactorily completed prior work for Wake County. Facility and Designs will recommend J.D. Beam for the project. Patrick noted there were no exceptions taken on the bid.

Patrick reported the Bayleaf Station No. 2 would have to go through a variance process due to an easement and impervious surface requirement. He reported this process could take up to four to six months to obtain approvals. He knew this was an issue going into the bidding process and recommended awarding the contract with a delayed notice to proceed for this station.

A general discussion was held regarding the prioritization of the projects based on code compliance and stations that have personnel sleeping in them on a continual basis. The discussion focused on Wake-New Hope Station No. 2 and the fact this station does not have any 24-hour staff or duty crews staying at the fire station on a 24-hour basis.

The committee members recommended that Chief Brinson contact Chief McCauley from Wake New-Hope and request that Station No. 2 be removed from this phase of the dormitory projects. Chief Brinson agreed to contact Chief McCauley on Monday and request that the Station No. 2 voluntarily be removed from the renovation. Further discussion was held on the renovations needed for Wake-New Hope Station No. 1 should the station be removed from the closure list. All agreed Station No.1 would be reconsidered for renovation if it was determined the station would remain opened.

The removal of Wake New-Hope Station No. 2 reduced this phase of dormitory projects by \$421,127 and revises the project bid total to \$2,039,129. The remaining funding for this project is \$4,800,000.

The second recommendation was to provide an explanation to the Fire Commission why the remaining projects needed to be completed and provide a time line of the entire dormitory project.

The following statement of needs was discussed:

- Fairview Fire Station No. 2 does not have any sleeping quarters and no shower facilities. Twenty-four hour duty crew personnel are sleeping in an office.
- Stony Hill Fire Station No. 2 was not designed with sleeping quarters. 24-hour personnel are sleeping in an exercise area. Additional staff has been added to the fire station. The area has no direct egress to the outside from the sleeping area.
- Bayleaf Fire Station No. 2 has 24-hour personnel staying in an upstairs storage area that has no fire egress means. This is a code compliance issue. In addition, this is an EMS co-located station.
- Swift Creek has a converted area for 24-hour personnel that has no fire egress. This code compliance issue was not addressed with the original Heery project. In addition, the Town of Cary will not give final sign off on the Heery project until the egress issue is resolved.
- Fairview Fire Station No. 1 is staffed with a 24-hour duty crew. This is an EMS co-located station. In addition, Wake County EMS has a District Chief staying at this location. The station was designed with sleeping quarters for two personnel. This is a code compliance issue. Fire crews are staying in a converted space without direct egress. Currently there is 5 personnel staying at this station on a continual basis.

Based on prior priority ranking and the Bayleaf Fire Station No. 2 variance requirement it was recommended by the Facility Committee that the following projects move forward for approval from the Fire Commission in the following order:

- Fairview Fire Station No. 2
- Stony Hill Station No. 2
- Swift Creek
- Fairview Fire Station No.1
- Bayleaf Fire Station No. 2 (It should be noted that Chief Roof agreed with this priority change.)

It was a recommendation that a dormitory project time line be added to the report so that the steps of this project are clearly represented. The project time line is as follows:

Project Time Line

Thursday, November 16, 2006

Heery Phase II projects are nearing completion and Phase III work will be looked at soon.

Thursday, September 20, 2007

Chief Brinson presented the Facility Committee report. He provided an update on the status of current Heery projects and requests. The dormitory study has been received and the committee has asked the evaluators to re-study the station dorms based upon one bed for each firefighter assigned to a fire station.

Thursday, November 15, 2007

Chief Brinson presented the Facility Committee's report on Heery projects, prototype station design, and dormitory study. The committee requested the Fire Commission give approval to the dormitory construction project.

Chief McCollum made a motion, seconded by Chief Mauldin, to accept the recommendation to approve the Dormitory Project. The motion passed unanimously.

Thursday, March 20, 2008

Chief Brinson presented the Facility Committee report. Chief Brinson presented results from the fire station dormitory project which includes providing sprinkler systems where required by the North Carolina Building Code. The committee requested that the Commission reallocate funds in the amount of \$1,200,000 from FY10 to FY09 to facilitate bundling of the dormitory projects.

Chief Vaughan made a motion, seconded by Chief Mauldin to approve the recommendation moving funds related to the dormitory project. The motion passed unanimously.

Thursday, May 8, 2008

Chief Brinson provided an update on work of the facility committee. Chief Brinson updated the Fire Commission on the dormitory project, land acquisition for fire station sites in southeastern Wake County and in Wendell Falls area, and the fire station closure evaluation process.

Thursday, July 17, 2008

Chief Brinson provided an update on the fire station dormitory project. Design work continues for dormitory improvements and sprinkler installations. Eastern Wake Fire Station #2 was found to comply with the dormitory guidelines and has been moved to phase 2 of the sprinkler retrofit project. Design work will continue on the stations on the closure evaluation list; however, the actual construction work will be bid as an alternate.

Thursday, September 18, 2008

Chief Brinson presented a report from the Facility Committee. The report included an update on the dormitory project.

Thursday, November 20, 2008

Chief Ed Brinson provided a report from the Facility Committee. Chief Brinson provided an update on the dormitory project. The Committee recommended pulling Western Wake and Falls Fire Departments from the project.

Thursday, March 19, 2009

Chief Ed Brinson requested the Fire Commission consider bidding construction of dormitory improvements. Discussion followed on fire stations included in the project. Commissioner Coble motioned to prioritize the dormitories and do work where needed for personnel currently sleeping in areas that are not code compliant, to advertise the request for bids, and bid stations as a series of alternates. A request was also made to determine if the Town of Cary can provide water service to supply the sprinkler system at Fairview Fire Station #1. After a second by Battalion Chief Lee Price, the Fire Commission unanimously approved the recommendation.